

The Church of the Holy Redeemer
Finance Council Minutes
Monday, November 18, 2019

Members Present: Erik Porter, Melissa Dieken, Lisa Zmeskal, Mike Panka, Sarah Ackerman, Brad Gruhot, Michelle Full, Doug Olsem, Quentin Brunsvold, Lynn Nelson, and Fr. Mark Steffl.

Members Absent: Mike Alex

Call to Order: Erik Porter

Approval of Minutes and Agenda: M/S/P Zmeskal/Dieken minutes as read

YTD Budget Review

- YTD budget is \$259,149 in the black and right in line with where budget is set to be this month.
- Previous months school tuition shortage has leveled out as payments made once a year came in October instead of September as had been budgeted.

Pastor's Report: (Fr. Mark)

- The Roof project is completed and all funds have been received. Project went slightly over budget due to wet insulation adding extra work/costs to the project
- Working on consolidating Green Valley accounts, HRC will maintain an account for Green Valley for the diocese bankruptcy settlement, as each church has been charged with a portion they are responsible to pay. Approximately 1/3 of Green Valley members have joined Holy Redeemer, 1/3 have joined Cottonwood's St Mary's, and the remaining 1/3 of the congregation have not joined a parish as of yet.

Administrator's Report: (Quentin)

- Lawsuit for the school windows is still in motion, but is a very slow process.

Approval of Reports: M/S/P Zmeskal/Panka approval of reports as given

Unfinished Business:

- Calendar Raffle – tickets are printed. City Council has approved the gambling license and is finishing up paperwork on their end. We should be ready to start selling around Dec 1.

New Business:

- 3 year average budget discussed to improve on efficiency for time taken to complete the annual budget. It was discussed that the average will continue to be used in areas where it makes sense, and others would be based on what is expected in the future year
- HSA distribution and Insurance – moved to unfinished business as more discussion is needed in relation to the increased insurance costs and employee deductibles
- New Employee Handbook to be completed by 1/1/20. The Diocese has created a recommended handbook. Changes to be made to our handbook will be made at the next meeting.

Adjourn

Respectfully submitted

Melissa Dieken