

The Church of the Holy Redeemer  
Finance Council Minutes  
Monday, January 21, 2019

**Members Present:** Lynn Nelson, Erik Porter, Melissa Dieken, and Lisa Zmeskal, Sarah Ackerman, Mike Allex, Michelle Full, Quentin Brunsvold, MikePanka and Fr. Mark Steffl.

**Members Absent:** Doug Olsem.

**Call to Order:** Erik Porter

**M/S/P** Allex/Dieken minutes as read

**YTD Budget Review**

- a. December Review
  - a. \$111,000 through December. Reviewed December budget projections to actual costs including costs of missalettes and utilities.
  - b. Capital Campaign Pledges – 3.5 Million

**Pastor's Report:** (Fr. Mark)

- Green Valley will merge with Holy Redeemer in June 2019. Saturday mass will continue with Green Valley paying for the upkeep of the Green Valley building location.
- Auditors recommended a new money collector's policy that is being implemented.

**Administrator's Report:** (Quentin)

- No report at this time.

**Unfinished Business**

- a. Farm Contract – Signed a two year contract for 2019-2020 that included late payment penalties and outlines what would happen if the land were to be sold.
- b. Pre-K Program - will offer in 2019-2020 under a co-op license with We-Care Program.

**New Business**

- SCRIP General Fun/Administration Cost – Reviewing costs of this program along with how the dollars are split % wise with families, the school and for administrative costs.
- Department Assignment Review/2019/2020 budget planning – programs were assigned to the committee for budget review.
- 2019-2020 School Year Planning – Reviewed how the tuition assistance program works and visited about changing this process for the upcoming school year.

**Approval of Reports:** **M/S/P** Zmeskal/Panka approval of reports as given

**Adjourn**

Respectfully submitted

Sarah Ackerman