

The Church of the Holy Redeemer  
Finance Council Minutes  
Monday, August 17, 2009

**Present:** Neil Sullivan, Lisa Zmeskal, Todd Dirckx, Beth Fischer, Mike Martin, Dick Persoon, Kris Gruhot, Lynn Nelson, Fr. Paul Wolf, Mike Alex, Erik Porter, Rick Ramert

**Absent:** Dan Sussner, Mark Timmerman, Paul Meyer

**Call to Order** by Vice-Chair Todd Dirckx

**Opening Prayer** by Fr. Paul

M/S/P Martin/Persoon to approve the agenda with corrections

M/S/P Gruhot/Persoon to approve the May minutes

**Committee Reports:**

**Properties:**

School/FFC – cafeteria - dropped ceiling wiring not up to code, speakers don't work in kitchen

Parish Center – no report

Church – gutter issues are still being researched; elevator shaft is continuing to be monitored for leaking in the shaft

Fair Stand – table stands need to be repainted; stand was broken into (this has already been repaired)

Campus – graffiti on 3 of the stucco walls – Religious Center Board is responsible for taking care of this

Renovation Project – fundraising is in progress; the committee is planning to announce the status in September

Cemetery – summer renovations planned include removing headstones to fix tree root damage

Foundation – funds for the parish and school have been received as noted in the bulletin

**Audit/Budget:** July budget/actual fluctuations were reviewed by Nelson. The amount paid for the playground at the school was more than the fundraiser income. The excess cost will be reimbursed by the school. Ramert will join the audit/budget committee.

**Pastor's Report:** Discussion was held on the designation for DMA funds. M/S/P Fischer/Gruhot to designate the upcoming DMA funds for capital improvements. Discussion was held on continuing to mail out the Legacy. The stewardship committee will review this. Porter will join the stewardship committee. Father would like to have a stewardship report at the next meeting.

**Parish Council:** No report

**Trustee:** No report

**CCW:** All Carlin Hall income and expense will now be going through the parish financial statement. Jerry's salary will not be reimbursed anymore. Discussion was held on an alcohol policy. This will be brought to parish council for their input.

M/S/P Alex/Persoon to approve committee reports.

**Unfinished Business:**

- a) *Summary of Farm Rental.* A draft of the cash rent contract was presented. Nelson will email this to all finance council members for their input. M/S/P Sullivan/Ramert to approve the contract pending no issues arising during individual members' review of the contract that they will receive via email. All members are to respond to Fr. Paul by September 1<sup>st</sup> with their comments regarding the contract – either in favor or not in favor.

**New Business:**

- a) *CPA Audit of Books.* An internal review of the books by the audit committee will be performed rather than a CPA audit. Audit committee is Alex, Zmeskal, Sullivan, Meyer, and Ramert.
- b) *Preliminary Fair Stand Update.* Overall we may be short approximately \$4,000 (net) from last year. Wednesday was not a success.
- c) *Fall Harvest Fest Update.* A chair needs to be filled for counting and collecting the money on September 27<sup>th</sup>. Zmeskal and Sullivan will co-chair.

Closing Prayer by Fr. Paul

M/S/P Sullivan/Martin to adjourn the meeting

**Date of Next Meeting:** Monday, September 21, 2009 at 6:00 p.m. in the Roncalli Room