



ARCHITECTURE PLANNING

420 MAIN AVENUE, BOX 818 MOORHEAD, MINNESOTA 56560 PH: 218-233-4422 FX: 218-233-7988 www.yhr.com

MEETING MINUTE NOTES

PROJECT: Church of the Holy Redeemer
Marshall, Minnesota

PROJECT NO. 0722-3

DATE: April 6, 2010

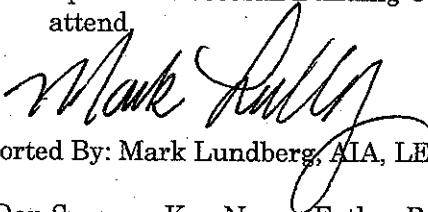
ATTENDANCE:

Rev. Paul Wolf - Holly Redeemer	507-532-5711	pwolfe@holy-redeemer.com
Ann Przybilla - Holly Redeemer	507-233-5320	aprzybilla@dnu.org
Yvonne Girard - Holly Redeemer	507-537-1010	ygirard@charter.net
Jean Schueller - Holly Redeemer	507-532-5679	
Pam Haukom - Holly Redeemer	507-537-1096	jphaukom@iw.net
Rich Ahlers - Holly Redeemer		
Julie Rokke - YHR Partners	218-233-4422	jrokke@yhr.com
Mark Lundberg - YHR Partners	218-233-4422	mlundberg@yhr.com

On the April 6, 2010 a Sanctuary design meeting was held with the building task force and others for the above referenced project. The following items were discussed:

1. Mark – reviewed plans.
2. Remove pews behind music left of platform.
3. Change pews to chairs.
4. Statues need to be redone – 25 years since refurbishment, need contacts for companies that could restore statues.
5. Organ pipes need to maintain access for service.
6. Devotional candles in each niche in worship.
7. Statue of Guadalupe should be placed in niche at left of sanctuary.
8. Sound System – wiring underneath for microphones. Build sound system – sound board into platform for music.
9. Extend platform to left all the way to transept wall.
10. No railing at music area, just two steps. Niche storage for music.
11. Discussion about bell cabinets -- look at providing cabinets for bells.
12. Worship space – stone at altar, porcelain tile, carpet runner at isles.
13. Switch the ambo location with font.

14. Font location was discussed, leave up front because of sight lines.
15. Install font plumbing – need more than bowl and pitcher.
16. Install lighting for tabernacle niches.
17. Crucifix – provide accent lighting.
18. Refurbish re-redoes to highlight it and coordinate with church decoration.
19. Screen projector - should there be a permanent place for screen?
20. Sacred Heart, St. Anthony, Blessed Virgin statues – place in gathering area niches.
21. Mary/Joseph with candles (Holy Family) on right side.
22. Look at access to future rehearsal from outside.
23. Light fixtures – look at restoring existing fixtures.
24. Look at restoring / painting steeple, possibly body shop paint.
25. April 29th Diocesan Building Committee meeting to review plans with the diocese, Architects to attend



Reported By: Mark Lundberg, AIA, LEED-AP

C: Dan Sussner, Ken Noyes, Father Paul Wolf



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ATTENDANCE: Father Paul, Dan Sussner, Charlie Deutz, Mark Fischer, Jim Fuhman, Michelle Full, Mike Leary, Connie Mathiowetz, Ken Noyes, Mark Timmerman, Lisa Zmeskal - Holy Redeemer; Julie Rokke and Mark Lundberg - YHR Partners.

On the April 6, 2010 a meeting was held with the building task force and others for the above referenced project. The following items were discussed:

1. May 1st / 2nd Parish meeting – YHR Partners attendance not necessary.
2. What if re-zoning does not happen? Then a variance application must be submitted.
3. Project budget was discussed – no funds from operating budget.
4. Set meeting dates – April 22nd, to review schematic plans and budget.
5. Mark reviewed the plans – review with code official.
 - Uni-sex toilets at lower level
 - Stair – building official is looking at possibility that one stair may need to be enclosed. Architects disagree; safer with an open stair.
 - Remove door towards Parish Center.
6. Coffee bar in Family Room – add sink and storage.
7. Flip the toilet so women's is closer to family room.
8. Screen door to family room. Add pocket door at opening.
9. Balcony stairs added to left in old Narthex.
10. Add coat rack on the street level.
11. Elevator – door moved to 5th Street side at upper level.
12. Remove door under balcony stairs – leave closet.
13. Leave existing inside Narthex doors into church.
 - No doors at the exterior stone.
14. Julie reviewed finishes – acoustics. Panels, possibly at walls.

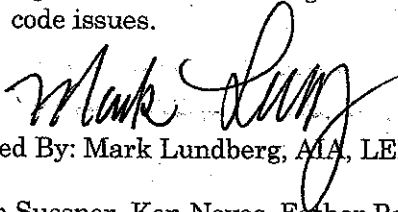
15. Future stair at kitchen needs to access garbage area.
16. Is lost seating where music is going to be replaced?
17. Sound system discussion, jacks in music area, sound board in balcony.

Exterior:

1. The architects are looking at Kasota Stone or Artstone to replicate the look of the original stone. Getting costs for both options.
2. Simplified arch windows on the sides to blend better with church sidewalls.
3. Doors – prefinished aluminum, replicated the existing.
4. Glass type in windows – low E clear, no tint on windows.
5. Stair railings wood – maybe some metal.

Interior:

1. Would like more “Ahh factor”, not necessary to paint reds / golds, but more color would be nice.
Look at options:
 - Details – Father liked purple in the color scheme
 - Paper – colors and designs look good
 - Committee says colors should be bolder
2. Carpet – custom down the aisle only.
3. Next meeting 6:00 pm Thursday, April 22nd. Diocese meeting April 29th.
4. Agenda for next meeting – detail, colors, budget \$3.1M pledged. Sanctuary Design – perspective, code issues.



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